




Lebanon Art & Crafts Association

P.O. Box 188, Lebanon, NH 03766 • www.lebanonartandcrafts.org • 

Christmas Show & Sale Application

Name for Show Badge: _____ Member # _____
(First name) (Last name)
 E-mail Address: _____ Phone # _____ Cell # _____

Please complete this form and return it to LACA by September 30 at the latest. Be sure to include the fee listed below. **After September 30 there will be no refunds of show fees unless we don't secure a spot.** We would like to know as soon as possible how many members plan on doing the show and how much space you are requesting.

I understand that according to LACA Bylaws, in order to participate in the Christmas Show and Sale I must be a member of the Association. I agree to abide by all the rules of the Show and Sale, complete my assigned work, and agree to set up and remove my display within the specified hours. I also agree to help clean up after the close of the show. I understand that if I do not complete my scheduled work time, \$20 will be deducted from my check for each scheduled time for which I do not appear. I understand that if I am habitually absent, my display may be removed altogether. A 20% commission from my sales will be paid to the Association.

Liability/Insurance/Indemnity: Lebanon Art & Crafts Association, its officers and members will not under any circumstances be held responsible for any loss sustained by any exhibitor or any other person by reason of fire, theft, water, accident, storm or any other cause or reason; but will use reasonable care to protect the exhibitor from such loss. If necessary and as outlined in the Show and Sale guideline, exhibitors should acquire their own insurance. Exhibitors will indemnify Lebanon Art & Crafts Association, et al, and save it harmless from and against any and all claims, actions, demands, liability and expenses, including reasonable attorney fees, in connection with loss of life, personal injury and/or property damage. Submission of your application constitutes acceptance of these terms.

I acknowledge that in addition to the above statements I have:

- Fully read and understand the member manual
- Fully read and understand the Christmas Show & Sale Guidelines
- Attended at least 3 meetings to participate in the show otherwise pay \$50.00/missed meeting

Signed: _____ Date: _____

Fees (see first paragraph)	
Show fee	\$50.00
# Missed meetings _____ x \$50.00	+ \$
Total due LACA	= \$

For Office Use Only	
Date Paid	
<input type="checkbox"/> Cash	<input type="checkbox"/> Check # _____
Total Received	\$
Received by	

Please fill out both pages COMPLETELY as pages go to different people to organize the show. Put name and member number on any additional sheets that you submit with your show application.

Name _____ Member # _____

Telephone Number (day) _____ (evening) _____

E-mail Address _____ Cell number _____

Exhibit: Submit a list with a general description of what you plan to exhibit. If you have a food product for sale, please read the food guidelines included with this application. LACA no longer provides tables for display.

Space: Provide detailed information on the dimensions of your display set-up (length, depth and height) and indicate whether it is freestanding or needs to go against a wall. If you have a number of freestanding units (racks, bi-folds, Christmas tree, etc.) figure how much space each one requires. Be sure to list any special needs, such as electrical outlets. Bear in mind that if we have a limited exhibit area, we may be forced to limit spaces to 3' by 6' by 6'.

Please use an additional page if needed.